



West Midlands Health Tech Innovation Accelerator

WMHTIA Grant Funding for Health Technologies - Supplementary Notes for Applicants

1. Answer all questions and as close to the word limit as possible.
2. Funding is available to be applied for by West Midlands (WMs) based SMEs (as evidenced by their registered address on Companies House), or those who can evidence they are:
 - a. Operational in the WM (evidenced by a trading address)
 - b. Collaborating with organisations in the WM (providing details and letters of support)

NOTE: The West Midlands is the combined authority footprint as [shown here](#)
3. We would discourage SMEs submitting multiple applications given the quality and focus needed to deliver project within a restricted timeframe. In addition, the Grant Committee Panel will only consider two resubmissions from the same applicants.
4. The funding applications are open on a rolling basis however the Grant Committee panel will review cohorts of applications at a minimum of 3 times during 2024 (Spring, Summer and Autumn).
5. You must scope a project which answers a single question/challenge in your business and will create a return on the investment, moving your business forward in a 3 to 6-month timescale (up to £50k awards) or up to 9 months (up to £150k awards). Project scope must include any risks and appropriate mitigations.
6. If you are going to use the money for a staff post, they must already be employed or ready to contract from the start date proposed. This is to avoid any significant delays to the start date which recruitment often creates.
7. There is no capital spend limit, but any spend must be well justified and directly linked to the desired outcomes for the project period.
8. Any sub-contracting that is required to deliver the project will need evidence of 3 quotes before applying and ensuring no conflicts of interest in terms of where the money is to be paid to. Please include in your justification why a particular quote has been used, given this may not be down to costs alone and any conflict of interest must be declared. Please contact the grants inbox if you require assistance in finding sub-contractors or suppliers.
9. All applications require a project plan and financial breakdown of monthly projected spend.
10. Evidence of company commitment (financial or time) is expected and should be clearly documented.
11. All awards are subject to review by the Grants Committee panel and the panel's decision is final.



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12. Grants over £51,000 will require interview with the Grants Committee Panel (dates will be communicated in due course).
13. All awards are subject to a thorough due diligence search of company and director(s).
14. All awards are subject to a non-negotiable contract with the University of Birmingham.
15. We may not be able to award the grant if your company, or individuals associated with company, are the target of international sanctions or have operations based in a country that is the target of international sanctions.
16. Grants over £51,000, you will need to submit monthly reports outlining milestone progress with evidence of spend (receipts/invoices). The final project report should evidence spend for the full grant value.
17. Grants up to the value of £50,000 will need to submit progress reports at agreed stages (dependent on the length of the project).
18. 50% of funding is paid upfront, 50% midway through the project following satisfactory project plan/spend profile review. Moreover, further support will be contingent on submission of a satisfactory end of project report.
19. You must keep all invoices, receipts, accounts, and any other relevant documents relating to the grant for a minimum of for six years after the grant end date.
20. As per the retention policy from Innovate UK, all documentation relating to the grant will be kept for ten years by the University of Birmingham.
21. Transparency reporting obligations apply if the award is more than £100,000. This means that the grant details will be made public on the domestic subsidy control database.
22. You must tell us immediately if you anticipate a significant change to the scope or management of your project, or if there are any factors that may adversely affect the delivery or compliance with the terms and conditions as per your contract.
23. You are responsible for ensuring that we are sent progress reports and an end of grant report.
24. The condition of the funding is that information about your participation in the programme will be used or promotional purposes about the WMHTIAs progress.

Locally-led Innovation Accelerators delivered in
partnership with DSIT, Innovate UK and City Regions

